

FAYETTEVILLE-MANLIUS CENTRAL SCHOOL DISTRICT

8199 E. SENECA TURNPIKE, MANLIUS NY 13104-2140

(315) 692-1234

SUBSTITUTE APPLICATION

I am applying for:

☐ Substitute Teacher
 ☐ Substitute Teaching Assistant
 ☐ Substitute Teacher Aide
 ☐ Homebound Tutor
 ☐ Clerical

Name _____ Date _____

Street Address _____

City _____ State _____ Zip _____

Phone _____ Email _____

Do you hold a Bachelor's degree? Yes ___ No ___ (Required for substitute teacher)

Do you hold a high school diploma? Yes ___ No ___ (Required for substitute teaching assistant)

EDUCATIONAL BACKGROUNDCollege/UniversityDates
AttendedMonth/Year
GraduatedDegree Held
and Major

High SchoolDates
AttendedMonth/Year
GraduatedCity, State

TEACHER CERTIFICATE (Certification is not required for subbing.)(Please include a copy of your New York State Teacher Certificate or TEACH page indicating the status of your certification.)
Type
Date Issued
State
Certification Area
Valid Until

TEACHING EXPERIENCESchoolDatesGrades or Subjects

Are you interested in homebound instruction? (NYS certification is required) Yes___ No___

Grade levels you prefer to teach: *(Sub teacher only)* _____

Subjects you prefer to teach: *(Sub teacher only)* _____

NON-TEACHING WORK EXPERIENCE

<u>Employer</u>	<u>Dates</u>	<u>Position Held</u>

Have you had your fingerprints submitted to the NY State Education Department? Yes___ No___

Have you ever submitted an application to the Fayetteville-Manlius School District? Yes___ No___

If so, for what position? Position: _____ When: _____

Have you ever been employed by the Fayetteville-Manlius School District? Yes___ No___

If yes, state position and dates: Position: _____ Dates: _____

REFERENCES – non-family members

Name _____ Relationship _____

Address _____

Phone - *Indicate if work (W), home (H) or cell (C)* _____

Name _____ Relationship _____

Address _____

Phone - *Indicate if work (W), home (H) or cell (C)* _____

Name _____ Relationship _____

Address _____

Phone - *Indicate if work (W), home (H) or cell (C)* _____

The Fayetteville-Manlius Central School District Board of Education requires proof of citizenship or immigration status as a condition of employment.

I certify that all statements made by me on this application are true and complete. I understand that any false or misleading statements made by me will be considered justification for disqualification of my application and termination of employment.

DATE

APPLICANT'S SIGNATURE

The Fayetteville-Manlius School District does not discriminate on the basis of race, color, religion, sex, gender identity, sexual orientation, pregnancy, status as a parent, national origin, age, disability, family medical history or genetic information, political affiliations, military service, or other non-merit based factors in the educational programs and activities which it operates.