



TRANSPORTATION DEPARTMENT

222 W. Franklin St. Fayetteville, NY, 13066

Phone: (315) 692-1218

EMAIL: transportation@fmschools.org

Bus Stop Change Request – Safety Concerns Only

For daycare requests, please use the Alternate Transportation Request Form

*****Please read below before completing form*****

The District recognizes that at times there are safety concerns that may require a bus stop location to be reviewed. If you feel that there is a safety concern that must be addressed regarding your child's bus stop, please complete this form and return it to the Transportation Supervisor, 222 W. Franklin St, Fayetteville, NY 13066 or e-mail at transportation@fmschools.org. **Please allow 2-3 weeks for a response.**

The Fayetteville-Manlius Central School District provides transportation for *eligible* students living within the boundaries of the Fayetteville-Manlius Central School District. Buses transport children to multiple schools, limiting the time the bus has available for each individual school. To most efficiently route children to and from school on time, bus stops are created to serve the majority of students located in a particular geographic area. **Bus stops may be located up to 2/10 mile from home for students in grades K-5 and 3/10 of a mile from home for children in grades 6-12. Late bus stops may be established farther from home due to the reduced number of buses available for this additional service.**

While all requests will be reviewed and investigated, Education Law states that **changes may not be based upon the "personal challenges facing individual parents/legal guardians."** **Stops cannot be changed for these reasons.** It is the parent's/legal guardian's responsibility to see their child safely to and from the bus stop.

Name of Parent/Legal Guardian: _____ Phone: _____ Date: _____

Name(s) of Student(s): _____ Grade(s): _____

Address: _____ School: _____

Requested Stop Location: _____

Pickup Route Number: _____ Drop-off Route Number: _____ (Must be completed for route(s) stop change is being requested for)

Reason for Request:

OFFICE USE ONLY

Notified Parent/Legal Guardian (please circle): Spoke with Parent/Legal Guardian / Left Message / E-mail

Approved _____ Denied _____ Date Change is Effective: _____ Date Notified: _____ Initials: _____

Notes:
